

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting B. Pharm and D. Pharm

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-C)

To be filled up by P.C.I.

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No. :

NAME OF THE INSPECTORS: 1.
(BLOCK LETTERS)

2.

PART - I

A - GENERAL INFORMATION

A - I.1 Name of the Institution: Complete Postal address: STD code Telephone No. Fax No. E-mail Year of starting of the course	Vivekanandha Pharmacy College For Women Veerachipalayam, Sankari West, Sankari (TK), Salem(DT) 04288 234890 042880234890 principalvpcw@gmail.com Diploma _2017 & Degree 2017
Status of the course conducting body: Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	Trust
A - I.2 Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: Fax No: E-mail Web Site:	Rabindharanath Tagore Educational Charitable Trust Vivekanandha Pharmacy College For Women Veerachipalayam, Sankari West, Sankari (TK), Salem(DT) 04288 234890 042880234890 principalvpcw@gmail.com www.vpcw.org
A - I.3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No E-Mail	Dr. P. Ashokkumar Principal Vivekanandha Pharmacy College For Women Veerachipalayam, Sankari West, Sankari (TK), Salem(DT) 9443734672 , 9443557141 principalvpcw@gmail.com
A - I.4 Name and Address of the Head of the Institution	Dr. P. Ashokkumar Principal Vivekanandha Pharmacy College For Women Veerachipalayam, Sankari West, Sankari (TK), Salem(DT)


PRINCIPAL

Vivekanandha Pharmacy College For Women,
Veerachipalayam, Sankari West,
Sankari (Tk.)-637 303, Salem (Dt) Tamilnadu

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL a.

DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee paid up to	Receipt No (DD No)	Dated	Remarks of the Inspectors
D. Pharm	50,000	00769282	29.08.17	
B. Pharm	1,00,000 + 25,000	00769281, 00769283	29.08.17 29.08.17	

b. APPROVAL STATUS

Name of the Course	Approved up to	Intake Approved and Admitted	PCI	STATE GOVT	UNIVERSITY	Remarks of the Inspectors
B. Pharm	Approval Letter No and Date			287/ 29.11.16	-	
	Approved Intake			60	60	
	Actually Admitted			-	50	
D. Pharm	Approval Letter No and Date			286/ 29.11.16	-	
	Approved Intake			60	60	
	Actually Admitted			-	60	

c. STATUS OF APPLICATION

Course	Extension of Approval		Increase in Intake of Seats		Remarks	
					Current Intake	Proposed increase in Intake
D. Pharm	Yes	-	-	No	60	60
B. Pharm	Yes	-	Yes	-	60	100

Note: Enclose relevant documents

A - I. 6

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same

Building / campus? If yes, give status

Yes

☐

No

☒

A - I. 6 a

Status of the Pharmacy Course:

Independent Building

yes

Wing of another college

No

Separate Campus

yes

Multi Institutional Campus

yes

Examining Authority : For Diploma course

With complete postal

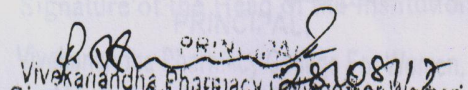
Address, Telephone No.

and STD Code.

DME, Chennai

For Degree course

The TN Dr.M.G.R.Medical University, Chennai


Signature of the Head of the Institution,
Vivekanandha Pharmacy College,
Sankari (Tk.)-637 301, Salem (Dt.) Tamil Nadu.

Signature of the Inspectors

B - Details of the Institution

B-I.1			Dr.P.Ashok kumar		
Name of the Principal					
Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	yes	15 years, out of which 5 years as Prof. / HOD	20	New College, Not Applicable
	PhD	yes	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided Enclose -Annexure I

B-I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm		28.07.2017 & 29.07.2017 (Annexure II)		

* Enclose Documents

B-I.3

Status of Governing Council:	Trust
Details of the Governing Body	Enclosed, Annexure III
Minutes of the last Governing council Meeting	Enclosed, Annexure III

B-I.4

Pay Scales:

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE /UGC/State Govt. Yes / No	Yes	Yes	No	
Non- Teaching Staff	State Government Yes / No	Yes	Yes	No	

B-I.5

D. Pharm Course: Admission statement for the past three years

ACADEMIC YEAR	Year 2017	Year 2016	Year 2015
Sanctioned	60	New College, Not applicable	
No. of Admissions	60		
Unfilled Seats	Nil		
No. of Excess Admissions	Nil		

B-I.6

Academic information: Percentage of D. Pharm results for the past three years:

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
D. Pharm	New College, Not Applicable		

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Vivekanandha Pharmacy College For Women,
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Sankari (Tk.)-637 303. Salem (Dt.) Tamilnadu

Signature of the Inspectors

B-I.7

B. Pharm Course: Admission statement for the past three years should be furnished

ACADEMIC YEAR	Year 2017	Year 2016	Year 2015
Sanctioned	60	New College, Not Applicable	
No. of Admissions	50		
Unfilled Seats	Nil		
No. of Excess Admissions	Nil		

B-I.8

Academic information: Percentage of UG results for the past three years based on University Calendar

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
1 st year	New College, Not Applicable		
2 nd year			
3 rd year			
Final year			
Pass % (Final Year)			

B-II

Co - Curricular Activities / Sports Activities

Whether college has NSS Unit (Yes/No)? If no give reasons	New College, Not Applicable
NSS Programme Officer's Name	New College, Not Applicable
Programme conducted (mention details)	New College, Not Applicable
Whether students participating in University level cultural activities / Co- curricular/sports activities	New College, Not Applicable
Physical Instructor	Available
Sports Ground	Individual

Signature of the Head of the Institution

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Sankari (Tk.)-637 303, Salem (Dt.) Tamilnadu

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C.1 Resources and funding agencies (give complete list)

C.2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspectors
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants a. Government b. Others	0.00 0.00	CAPITAL EXPENDITURE			
2.	Tuition Fee	**	1.	Building	0.00	
3.	Library Fee	0.00	2.	Equipment	0.00	
4.	Sports Fee	0.00	3.	Others	0.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	0.00	1.	Salary		
			2.	MAINTENANCE EXPENDITURE		
				College		
				Others		
			3.	University Fee (If any)		
			4.	Apex Bodies Fee		
			5.	Government Fee		
			6.	Deposit held by the College	Rs.30,00,000/-	
			7.	Others		
			8.	Misc. Expenditure		
	Total	0.00	Total			

Note: Enclose relevant documents

Enclosure : Annexure : IV

Signature of the Institution
P. Anand
 Vivekananda Pharmacy College For Women,
 Veerachipalayam, Sankari West,
 Sankari (Tk) 637 302

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (D.Pharm / B.Pharm courses) : Available

- a) 2.5 acres District HQ/Corporation/Municipality limit
b) 0.5 acre for City / Metros

b. Building[†] : Own

c. Land Details to be in the name of Trust and Society

- i) Own – Records to be enclosed
Sale deed

: Enclosed Annexure : V

d. Building:

- i) Approved Building plan, sale deed to be enclosed

: Enclosed

e. Total Built Area of the college building in Sq.mts : Built up Area

14,767

Amenities and Circulation Area

13,567

2. Class rooms:

Total Number of Class rooms provided for both D. Pharm and B. Pharm

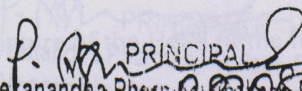
Class	Required	Available Numbers	Required Area * for each Class Room	Available Area in Sq. mts	Remarks of the Inspectors
D. Pharm	02		90 Sq. mts each	200 Sq.M	
B. Pharm	02		90 Sq. mts each (Desirable) 150 Sq. mts each (Essential)	315.0	

(* To accommodate 60 students)

3. Laboratory requirement for both D. Pharm and B. Pharm

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1	Laboratory Area for B. Pharm Course (10 Labs) Laboratory area for D. Pharm Course (03 Labs)	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	684.34 456.55	
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Computer lab Total no. Laboratories for B.Pharm and D.Pharm Course	02 Laboratories 03 Laboratories 01 Laboratory 02 Laboratories 01 Laboratories 02 Laboratories 10 Laboratories for first year, Second year	330.89 457.9 193.03 321.52 165.89 396.47 1865.70	
3	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sq mts (Minimum)	70	
4	Area of the Machine Room	80-100 Sq.mts	96.19	
5	Central Instrument Room	80 Sq.mts with A/ C	96.15	
6	Store Room – I	1 (Area 100 Sq mts)	63.43	
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts)	30.67	

*No. of laboratories required for both D. Pharm and B. Pharm


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Signature of the Inspectors

† The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution wherever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area:

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Principal's Chamber	01	30 Sq. mts	1	83.64	
2	Office – I – Establishment	01	60 Sq. mts	4	129.65	
3	Office – II – Academics					
4	Confidential Room					

5. Staff Facilities:

Sl No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	HODs for B.Pharm Course	Minimum 4	20 Sq mts x 4	1	20	
2	Faculty Rooms for D.Pharm & B.Pharm course		10 Sq mts x n (n=No of teachers)	6	83.64	

6. Museum, Library, Animal House and other Facilities:

Sl No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Animal House	01	80 Sq. mts	1	100	
2	Library	01	150 Sq. mts	1	322.72	
3	Museum	01	50 Sq. mts (May be attached to the Pharmacognosy lab)	1	68.36	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	1	327.60	
5	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	500	

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 Veerachandha Pharmacy College For Women,
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 Sankari (Tk.)-637 303. Salem (Dt.) Tamilnadu

Signature of the Inspectors

7. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Girl's Common Room (Essential)	01	60 Sqmts	1	204.83	
2	Boy's Common Room (Essential)	01	60 Sq.mts	1	-	
3	Toilet Blocks for Boys	01	24 Sq.mts	1	30.67	
4	Toilet Blocks for Girls	01	24 Sq.mts	3	78.06	
5	Drinking Water facility - Water cooler (Essential).	01	-	2	Available	
6	Boy's Hostel (Desirable)	01	9 Sq mts/ Room Single occupancy	1	---	
7	Girl's Hostel (Desirable)	01	9 Sq mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	1	1500	
8	Power Backup Provision (Desirable)	01		1	96.19	

8. Computer and other Facilities:

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	1	196.47	
Computer (Latest configuration)	1 system for every 10 students (UG & PG)	60	60	
Printers	1 printer for every 10 computers	6	-	
Multi Media Projector	01	4	-	
Generator (5KVA)	01	1	-	

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Signature of the Inspectors

9. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	-	-	-	
Staff quarters	16 x 80 Sq mts	-	-	-	
Canteen	100 Sq. mts	1	153.34	--	
Parking Area for staff and students	100 Sq. mts	2	200	--	
Bank Extension Counter		-	-	-	
Co operative Stores	-	-	-	-	
Guest House	-	-	-	-	
Auditorium		1	324	--	
Seminar Hall		1		--	
Transport Facilities for students		1	750	--	
Medical Facility (First Aid)		1	1000	--	

10. A. Library books and periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number of books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	204	1738	
2	Annual addition of books		150 books per year			
3 ^o	Periodicals Hard copies / online		10 National 05 International periodicals	15/165		
4	CDS		Adequate Nos	yes	yes	
5	Internet Browsing Facility		Yes/No (Minimum ten Computers)	yes	yes	
6	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01	01 01 01	01 01 01	
7	Library Automation and Computerized System : Yes					
8	Library Timings 8.00 am to 8.00 pm					

Signature of the Head of the Institution
PRINCIPAL

Vivekanandha Pharmacy College For Women,
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Sankari (Tk.)-637 303. Salem (Dt.) Tamilnadu

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

10.B. Subject wise Classification:

Sl. No	Subject	Available		Remarks of the Inspectors
		Titles	Numbers	
1	Pharmaceutics – I	10	64	
2	Pharmaceutical Chemistry – I	14	135	
3	Pharmacognosy	9	96	
4	Biochemistry and Clinical Pathology	25	179	
5	Human Anatomy and Physiology	20	169	
6	Health Education and Community Pharmacy	5	57	
7	Pharmaceutics – II	6	58	
8	Pharmaceutical Chemistry – II	10	70	
9	Pharmacology and Toxicology	6	58	
10	Pharmaceutical Jurisprudence	4	43	
11	Drug Store and Business Management	-	-	
12	Hospital and Clinical Pharmacy	5	54	

10.C. Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	Available	
2	Assistant Librarian	D. Lib	1	Available	
3	Library Attenders	10 +2 / PUC	2	Available	

6. Date of Commencement of session for D.PHARM:

Commencement	Completion
June	April

No of Days

No of Days

7. Vacation for D.PHARM:

Summer:

20

Winter:

10

8. Total Number of working days for D.PHARM

200

9. Time Table copy Enclosed:

Enclosed Annexure 6

(Tick ✓)

a. B. Pharm course

Yes ✓

No

b. D.Pharm Course

Yes ✓

No

10. Whether the prescribed numbers of classes are being conducted as per university norms for

B. PHARM

1 B. Pharm:

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	1	3	4	5		
In Progress						

Signature of the Principal

Signature of the Inspectors

Vivekanandha Pharmacy College For Women,
Veerachipalayam, Sankari West,
Sankari (Tk.)-637 303. Salem (Dt.) Tamilnadu

PART III ACADEMIC REQUIREMENTS

Course Curriculum:

1. Student Staff Ratio:

(Required ratio --- Theory → 60:1 and Practicals → 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicals	Remarks of the Inspectors
B.Pharm	50:1 (Two divisions)	20:1	
D.Pharm	60:1	20:1	

2. Scheme of B. Pharm Course:

Annual ☐

Semester ☒

3. Date of Commencement of session / sessions for B.PHARM:

Commencement	Completion
Sep	Feb

No of Days

No of Days

4. Vacation for B.PHARM:

Summer:

Winter:

5. Total No. of working days for B.PHARM:

6. Date of Commencement of session for D.PHARM:

Commencement	Completion
June	April

No of Days

No of Days

7. Vacation for D.PHARM:

Summer:

Winter:

8. Total Number of working days for D.PHARM

9. Time Table copy Enclosed:

Enclosed Annexure 6

(Tick ✓)

a. B. Pharm course

Yes ✓

No ☐

b. D.Pharm Course

Yes ✓

No ☐

10. Whether the prescribed numbers of classes are being conducted as per university norms for

B. PHARM

I B. Pharm:

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
In Progress						

Signature of the Head of the Institution
Vivekananda Pharmacy College For Women,
Veerachipalayam, Sankari West,

Signature of the Inspectors

II B. Pharm:

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
Not Applicable						

III B. Pharm:

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
Not Applicable						

IV B. Pharm:

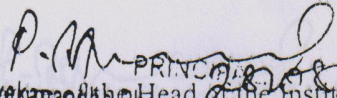
Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
Not Applicable						

12. Whether Tutorials are being conducted

Not Applicable

13. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations conducted during last year

Name of the Event	Year 200-	Year 200-	Year 200-
Guest Lectures			
Seminars			
Workshops			
Symposia			


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Signature of the Inspectors

11. Whether the prescribed numbers of classes are being conducted as per PCI norms for D.PHARM

Class/Subject	Theory		Practicals				Remark of the Inspectors
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed Number of Classes	No of Classes Conducted with duration per class	
I D. Pharm							
Pharmaceutics – I	75	-	100	-	25	-	
Pharmaceutical Chemistry – I	75	-	75	-	25	-	
Pharmacognosy	75	-	75	-	25	-	
Biochemistry and Clinical Pathology	50	-	75	-	25	-	
Human Anatomy and Physiology	75	-	50	-	25	-	
Health Education and Community Pharmacy	50	-	----	-	----	-	
II D. Pharm							
Pharmaceutics – II	75	-	100	-	25	-	
Pharmaceutical Chemistry – II	100	-	75	-	25	-	
Pharmacology and Toxicology	75	-	50	-	25	-	
Pharmaceutical Jurisprudence	50	-	----	-	----	-	
Drug Store and Business Management	75	-	----	-	----	-	
Hospital and Clinical Pharmacy	75	-	50	-	25	-	

12. Whether Tutorials are being conducted (if any, as per university norms)

Yes ☐

No ☐

13. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations conducted during last year

A.

Name of the Event	Year 200-	Year 200-	Year 200-
Guest Lectures	NA		
Seminars			
Workshops			
Symposia			

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Signature of the Inspectors

B. Papers Presented / Published during last three years

	Year 2017		Year 2016		Year 2015	
	National	International	National	International	National	International
Published						
Presented						

14. Whether Internal Assessments are conducted periodically as per university / Board norms

Yes ☐ No ☐

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
B.PHARM							
I B. Pharm	In Progress						
II B. Pharm							
III B. Pharm							
IV B. Pharm							
D.PHARM							
I D. Pharm	In Progress						
II D. Pharm							

15. Whether Evaluation of the internal assessments is Fair Yes ☐ No ☐

Class	No. of Candidates scored more than 80%		No. of Candidates scored more than 60 - 80%		No. of Candidates scored more than 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I B. Pharm	In Progress								
II B. Pharm									
III B. Pharm									
IV B. Pharm									

16. Whether Evaluation of the internal assessments is Fair Yes ☐ No ☐

Class	No. of Candidates scored more than 80%		No. of Candidates scored more than 60 - 80%		No. of Candidates scored more than 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I D. Pharm	In Progress								
II D. Pharm									

17. Work load of Faculty members for D. Pharm and B. Pharm

Sl. No	Name of the Faculty	Subjects taught	D. Pharm		B. Pharm		Total work load		Remarks of the Inspector
			Th	Pr	Th	Pr			
1	DR.P.Ashokkumar	biochem			3		3		
2	Mr.R.Thirumurthy	Phar.Inorganic Chem/ Pharma chem			3	9	6	9	

Principal
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	Name of the Faculty	science							
4	Mr.P.Sudhakar	Pharmacology-II/ pathophysiology			6	9	6	9	
5	Ms.K.Kokila	Human anatomy & Phys-I			3	9	3	9	
6	Mrs. C.Kalaiselvi	Pharmaceutics -II			3	9	3	9	
7	Mr.K.V.Parthasarathy	Phar.Analysis -I			3	9	3	9	
8	Ms.S.Priyadharsini	Anatomy & physiology/ Microbiology	3	9			3	9	
9	Mrs.Dhanalakshmi	Pharmaceutics -II			3	9	3	9	
10	Mr.N.Rajeshkumar	Phar.Chem -I	3	9				9	
11	Ms.M.Keerthana	Pharmacognosy					3	9	
12	Ms.P.Ragavi	Remedial Maths			3		3		
13	Ms.S.Saranya	Computer application			3	9	3	9	
14	Ms.P.Tamilarasi	Communication Skill			3		3		
15	Mr.M.K.M.Abdul Lathiff	Poc I & II			3	9	3	9	
16	Ms.Kavitha	Phar. Chem-II	3	9			3	9	
17	Mr B. Arulkumar	Pharmaceutics I	3	9			3	9	

Signature of the Head of the Institution
PRINCIPAL.

Vivekananda Pharmacy College For Women,
Veerachipalayam, Sankari West,
Sankari (Tk.)-637 303, Salem (Dt.) Tamilnadu

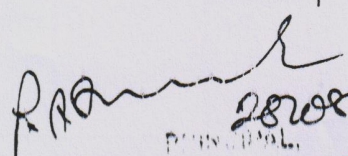
Signature of the Inspectors

18. Work load of Faculty members for B. Pharm

Sl. No	Name of the Faculty	Subjects taught	B. Pharm		Total work Load		Remarks of the
1	DR.P.Ashokkumar	biochem	3		3		
2	Mr.R.Thirumurthy	Phar.Inorganic Chem	3	9	3	9	
3	Mrs.S.Thenmozhi	Remedial Biology & Enviromental science	3	9	3	9	
4	Mr.P.Sudhakar	Pharmacology-II/ pathophysiology	6	9	6	9	
5	Ms.K.Kokila	Human anatomy & Phys-I	3	9	3	9	
6	Mrs. C.Kalaiselvi	Pharmaceutics -II	3	9	3	9	
7	Mr.K.V.Parthasarathy	Phar.Analysis -I	3	9	3	9	
8	Ms.S.Priyadharsini	Anatomy & physiology/			3	9	
9	Mrs.Dhanalakshmi	Microbiology	3	9	3	9	
10	Ms.I.Roshini	Remedial Maths	3		3		
11	Ms.S.Saranya	Computer application	3	9	3	9	
12	Ms.P.Tamilarasi	Communication Skill	3		3		
13	Mr.M.K.M.Abdul Lathiff	Poc I & II	3	9	3	9	
14	Ms.Kavitha	Phar. Chem-II			3	9	
15	Mr B. Arulkumar	Pharmaceutics I			3	9	

19. Workload of Faculty members for D. Pharm

Sl. No	Name of the Faculty	Subjects taught	D. Pharm		Total work load	Remarks of the Inspector
			I D. Ph	II D. Ph		
1	DR.P.Ashokkumar					
2	Mr.R.Thirumurthy	Pharma. chem. I	3		3	
3	Ms.S.Priyadharsini	Anatomy & Physiology	3 + 9		12	
4	Mrs. C.Kalaiselvi	Pharmaceutics - II		3 + 0	3	
5	Ms.Kavitha	Pharma. chem. II		3 + 9	12	
6	Mr B. Arulkumar	Pharmaceutics - I	3 + 9		12	
7	Ms.M.Keerthana	Pharma. chem. I	0 + 9		9	
8	Mr.N.Rajeshkumar	Pharmaceutics -II		0 + 9	9	


 28/05/17
 Principal,
 Vivekanandha Pharmacy College For Women,
 Veerachipalayam, Sankari West,
 Sankari (Tk.)-637 303, Salem (Dt.) Tamilnadu

23. Whether Professional Society Activities are Conducted (Enclose Details)
 (ISTE, IPA, APTI, ICTA and Related Societies)

Yes ☐ No ☐

TEACHING STAFF

1. Details of Teaching Faculty for D. Pharm and B. Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
	Dr. P. Ashokkumar	Principal	M. Pharm., Ph.D.	27.01.2011	7	20 Yrs		
Details					Year 200-		Year 200-	
No. of Students Appeared					NA			
No. of Students Qualified								
Percentage								

21. Whether the Institution has an Industry – Institution Interaction cell For B. Pharm

Yes ☐ No ☐

If applicable please give the details for the previous Year

Events	Details for the Previous Year
No. of Industrial visits	
Industrial Tour	
Industrial Training	
No. of Resource Persons from the Industry for Guest Lectures	
No. of Collaboration projects with Industry	

22. Percentage of students Placed through the College Placement Cell in the Last Three Years

Year	Year 200-	Year 200-
No. of students appeared for campus interview	NA	NA
% Placed	NA	NA

23. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies)

Yes ☐ No ☐

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
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Signature of the Head of the Institution
Vivekanand
Sankari (Tk.)-637 303, Salem (Dt.)

Signature of the Inspectors

PART IV - PERSONNEL

TEACHING STAFF.

1. Details of Teaching Faculty for D. Pharm and B.Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
1	Dr.P.Ashokkumar	Principal	M.Pharm., Ph.D.,	27.01.2017	20 Yrs	1941 A1		
2	Mr.R.Thirumurthy	Asst.Prof	M.Pharm.,	06.07.2017	7 Yrs	7638A1		
3	Mrs.S.Thenmozhi	Asst.Prof	M.Pharm.,	09.11.2016	9 Yrs	4174 A1		
4	Mr.P.Sudhakar	Asst.Prof	M.Pharm.,	09.11.2016	5 Yrs	15095 A1		
5	Mr.B.Arulkumar	Asst.Prof	M. Pharm	30.05.17	3 Yrs	13831 A1		
6	Ms.K.Kokila	Asst.Prof	M.Pharm.,	26.07.2017	1 Yr	20549 A1		
7	Mrs. C.Kalaiselvi	Asst.Prof	M.Pharm.,	26.07.2017	6 Yrs	14318 A1		
8	Mr.K.V.Parthasarathy	Asst.Prof	M.Pharm.,	26.07.2017	7 Yrs	13512 A1		
9	Ms.S.Priyadharsini	Asst.Prof	B.Pharm.,	27.07.2017	1 yr	11833A1		
10	Mrs.Dhanalakshmi	Asst.Prof	M.Pharm.,	26.07.2017	6 Yrs	11833 A1		
11	Mr.N.Rajeshkumar	Asst.Prof	M.Pharm.,	13.10.2016	2 Yrs	13929 A1		
12	Ms.M.Keerthana	Lecturer	B.Pharm.	06.07.2017	Fresh	22203 A1		
13	Ms.P.Ragavi	Lecturer	B.Pharm.	30.05.2017	1 Yr	21988 A1		
14	Ms.I.Rohini	Lecturer	M.Phil., Maths	30.05.2017	0.10 Yrs	--		
15	Ms.S.Saranya	Asst.Prof	M.Phil CS	13.10.2016	Fresh	--		
16	Ms.P.Tamilarasi	Asst.Prof	M.A Eng.	27.07.2017	Fresh	--		
17	Mr.M.K.M.Abdul Lathiff	Asst.Prof	M.Pharm	27.07.2017	8 Yrs	11478 A1		
18	Ms.Kavitha	Lecturer	B.Pharm.	09.11.2016	3 Yrs	43362 A2		

2. Details of Teaching Faculty for B.Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
1	Dr.P.Ashokkumar	Principal	M.Pharm., Ph.D.,	27.01.2017	21 Yrs	1941 A1		
2	Mr.R.Thirumurthy		M. Pharm	06.07.2017	7 Yrs	7638A1		
3	Mrs.S.Thenmozhi		M. Pharm	09.11.2016	9 Yrs	4174 A1		

5	Ms.K.Kokila	M.Pharm.,	26.07.2017		20549 A1		
6	Mrs. C.Kalaiselvi	M.Pharm.,	26.07.2017	6 Yrs	14318 A1		
7	Mr.K.V.Parthasarathy	M.Pharm.,	26.07.2017	7 Yrs	13512 A1		
8	Ms.S.Priyadharsini	B.Pharm.,	27.07.2017	1 yr			
9	Mrs.Dhanalakshmi	M.Pharm.,	26.07.2017	6 Yrs	11833 A1		
10	Mr.N.Rajeshkumar	M.Pharm.,	13.10.2016	2 Yrs	13929 A1		
11	Ms.S.Saranya	M.Phil CS	13.10.2016	Fresh	--		
12	Ms.P.Tamilarasi	M.A Eng.	27.07.2017	Fresh	--		
13	Mr.M.K.M.Abdul Lathiff	M.Pharm	27.07.2017	8 Yrs	11478 A1		
14	Ms.I.Roshini	M.Phil., Maths	30.05.2017	0.10 Yrs	--		

3. Details of Teaching Faculty for D. Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience		State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
					After U G	After PG			
1	Dr.P.Ashok kumar	Principal	M.Pharm., Ph.D.,	27.01.2017	--	20 Yrs	1941 A1		
2	Mr.R.Thirumurthy	Asst.Prof	M.Pharm.,	06.07.2017	--	7 Yrs	7638A1		
3	Mrs. C.Kalaiselvi	Asst.Prof	M.Pharm.	26.07.2017	--	6 Yrs	14318 A1		
4	Ms.M.Keerthana	Lecturer	B.Pharm.	06.07.2017	Fresh	--	22203 A1		
5	Ms.P.Ragavi	Lecturer	B.Pharm.	30.05.2017	1 Yr	--	21988 A1		
6	Ms.R.Kavitha	Lecturer	B.Pharm.	09.11.2016	3 Yrs	--	43362 A2		

4. Qualification and number of Staff Members

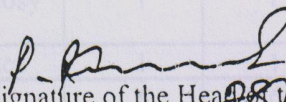
Qualification						
B. Pharm		M. Pharm		PhD		Others
	03		12		01	03 Part Time

5. Staff Pattern for B. Pharm courses department wise: : Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 100 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	List Enclosed Annexure-7	
	Asst. Professor	1		
	For Women.	4		

[Signature]
 Veerachipalaya.n. Sankar
 28/08/17

Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	List Enclosed Annexure-7	
	Asst. Professor	1		
	Lecturer	4		
Department of Pharmacology	Professor	1	List Enclosed Annexure-7	
	Asst. Professor	1		
	Lecturer	3		
Department of Pharmacognosy	Professor	1	List Enclosed Annexure-7	
	Asst. Professor	1		
	Lecturer	2		


Signature of the Head of the Institution

Signature of the Inspectors

Vivekanandha Institute for Women,
Veerachipsala, Sankari West,
Sankari (Tk.)-637 303, Salem (Dt.) Tamilnadu

17

Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

Selection criteria and Recruitment Procedure for Faculty:

Whether Recruitment Committee has been formed	Yes
Whether Advertisement for vacancy is notified in the Newspapers	Yes
Whether Demonstration Lecture has been conducted	Yes
Whether opinion of Recruitment Committee Recorded	Yes

8. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
	Duration of 15 yrs. And above	
	Duration of 10 yrs. And above	
	Duration of 5 yrs. And above	
	Less than 5 yrs.	

9. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
% of faculty retained in last 3 yrs		NA			


Signature of the Head of the Institution

Signature of the Inspectors

Vivekanandha Institute for Women,
Veerachipsala, Sankari West,
Sankari (Tk.)-637 303, Salem (Dt.) Tamilnadu

18

6. Teaching Staff required year wise exclusively for B. Pharm for intake of 100 Students.

	No. of staff required for I *B.Pharm	Available	No. of staff required for II B.Pharm	Available	No. of staff required for III B.Pharm	Available	No. of staff required for IV B.Pharm	Available
Principal	1	1	1	1	NA		NA	
Pharmaceutical Chemistry	1	2	1	1	NA		NA	
Pharmaceutical Analysis	1		1	1	NA		NA	
Pharmacology	1	1	1	1	NA		NA	
Pharmacognosy	1	1	1	1	NA		NA	
Pharmaceutics	1	1	1	1	NA		NA	
Total	6	6	6	6	NA		NA	
Part time teaching Staff	3	3			NA		NA	
Remarks of the Inspection Team								

*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

7. Selection criteria and Recruitment Procedure for Faculty:

a.	Whether Recruitment Committee has been formed	Yes
b.	Whether Advertisement for vacancy is notified in the Newspapers	Yes
c.	Whether Demonstration Lecture has been conducted	Yes
d.	Whether opinion of Recruitment Committee Recorded	Yes

8.Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
	Duration of 15 yrs. And above	
	Duration of 10 yrs. And above	
	Duration of 5 yrs. And above	
	Less than 5 yrs.	

9. Details of Faculty Turnover

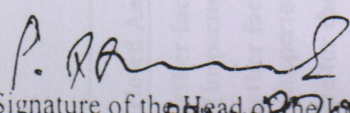
Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
	% of faculty retained in last 3 yrs	NA			

Signature of the Head of the Institution
 Veerachandran
 Sankari (Tk.)-637 003, Salem (Dt.) Tamilnadu.

Signature of the Inspectors

9. Number of Non-teaching staff available for D. Pharm and B. Pharm course for intake of 100 students:

Sl. No.	Designation	Required Number	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
	Laboratory Technician	1 for each Dept	D. Pharm	4	D.Pharm	
	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	4	B.Sc & H.Sc	
	Office Superintendent	1	Degree	1	M.Sc	
	Accountant	1	Degree	1	MCA	
	Store keeper	1	D. Pharm/ Degree	0	0	
	Computer Data Operator	1	BCA / Graduate with Computer Course	2	MCA	
	First Division Assistant	1	Degree	0	0	
	Second Division Assistant	2	Degree	0	0	
	Peon	2	SSLC	1	B.Sc	
	Cleaning personnel	Adequate	---	Adequate		
	Gardener	Adequate	---	Adequate		


 Signature of the Head of the Institution
 PRINCIPAL
 Vivekananda Pharmacy College For Women,
 Veerachipalayam, Sankari West,
 Sankari (Tk.)-637 303, Salem (Dt.) Tamilnadu

Signature of the Inspectors

11. Scale of pay for Teaching faculty (to be enclosed):

Sl. No	Name	Qualification	Designation	Basic pay Rs.	DA Rs.	HRA Rs.	CCA Rs.	Other allowance Rs.	Deductions	Bank A/C No	PAN No	EPF A/c no.	Total	Signature

Enclosed Annexure -8

12. Whether facilities for Research / Higher studies are provided to the faculty?

(Inspectors to verify documents pertaining to the above)

13. Whether faculty members are allowed to attend workshops and seminars?

(Inspectors to verify documents pertaining to the above)

14. Scope for the promotion for faculty: Pro motions

Yes ☒ No ☐

15. Gratuity Provided

Yes ☒ No ☐

16. Details of Non-teaching staff members (list to be enclosed) :

Sl No	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors

Enclosed Annexure -9

17. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes/ No

P. Anand
Signature of the Head of the Institution
PRINCIPAL,

Virekanandha Education College for Women,
Veeracripalayam, Sankari West,

Chennai (TV) 607 203 Salem (Dt) Tamilnadu

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained: Essential

Sl. No	Records	Yes	No	Remarks of the Inspectors
1	Admissions Registers	✓		
2.	Individual Service Register	✓		
3.	Staff Attendance Registers	✓		
4.	Sessional Marks Register	✓		
5.	Final Marks Register	✓		
6.	Student Attendance Registers	✓		
7.	Minutes of meetings- Teaching Staff	✓		
8.	Fee paid Registers	✓		
9.	Acquittance Registers	✓		
10.	Accession Register for books and Journals in Library	✓		
11.	Log book for chemicals and Equipment costing more than Rupees one lakh	✓		
12.	Job Cards for laboratories	✓		
13.	Standard Operating Procedures (SOP's) for Equipment	✓		
14.	Laboratory Manuals	✓		
15.	Stock Register for Equipment	✓		
16.	Animal House Records as per CPCSEA			

Signature of the Head of the Institution
PRINCIPAL

Vivekanandha Pharmacy College For Women,
Veerachipalayam, Sankari West,
Sankari (Tk.)-637 303. Salem (Dt.) Tamilnadu

Signature of the Inspectors

PART - VI

1. Financial Resource allocation and utilization for the past three years:

(Audited Accounts for previous year to be enclosed)

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs.			Remarks of the Inspectors*
	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
No.										

2. Total amount spent on chemicals and glassware for the past three years:

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs.			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
No.										

3. Total amount spent on equipments for the past three years:

(Enclose purchase invoice) -

Enclosed Annexure -10

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs.			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
No.										

Signature of the Principal
Vivekanandha Pharmacy College For Women,
Veerachandrayan, Sankarai West,
Sankarai (Tk. 637 303, Salem (Dt.) Tamilnadu

Signature of the Inspectors

4. Total amount spent on Books and Journals for the past three years: (Enclosed Annxure -11)

Sl No.	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Books			Books			Books			
2	Journals			Journals			Journals			

* Last three years including this academic year fill the date of inspection

Signature of the Head of Institution
Principal

Vivekanandha Pharmacy College For Women,
Veerachipalayam, Sankari West.

Signature of the Inspectors